

CASTLE POINTE PROPERTY OWNERS ASSOCIATION, INC.

Architectural Review Request

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FOR OFFICE USE ONLY

Date Request Received by ARC _____

Date Review Completed by ARC _____

Date Sent to CRS _____

Date Sent to Homeowner _____

Name: _____ Association: Castle Pointe POA, Inc.
Address: _____ Home Phone: _____
City: Castle Pines State: CO Zip: 80108 Email Address: _____

My request involves the following type of improvement:

- Painting Deck/Patio Slab Roofing Drive/Walk Addition
 Landscaping Patio Cover Other: _____

Describe improvements (attach additional documentation as needed):

Planned start date: _____

Planned completion date: _____

I understand that I must receive approval of the Association in order to proceed. I understand that Association approval does not constitute approval of the local building department and that I may be required to obtain a building permit.

I understand that my improvements must be completed per specification or approval is withdrawn. I understand that maintaining the drainage for my property and neighboring properties is my responsibility and approval of this application does not move that responsibility to the POA. I agree to complete improvements promptly after receiving approval.

Date: _____ Homeowner's Signature: _____

Committee Action:

- Approved as submitted
 Approved subject to the following requirements:
 Received adjacent property owner's input, if ARC believed the improvement might impact the adjacent property owners. ARC has the final decision regarding possible adjacent property impact.
 Disapproved for the following reasons:

Completion required by: _____
Committee Member Signatures: _____

The Architectural Review Committee shall approve, disapprove or conditionally approve all requests for approval within forty-five (45) days after the complete submission of all plans, specifications and other materials and information that the Committee may require in conjunction therewith. Unless otherwise agreed by the Committee and the applicant, if the Architectural Review Committee fails to approve, disapprove or conditionally approve any request within forty-five (45) days after the complete submission of all plans, specifications, materials and other information with respect thereto, approval shall not be required and this Article shall be deemed to have been fully complied with. The Committee may issue an approval subject to any conditions it deems reasonably necessary or expedient. Any such conditional approval shall (a) clearly describe the conditions, (b) specify the time in which the conditions must be satisfied, and (c) specify the procedures for satisfaction.